

Oregon HECC hiring: bilingual OSAC Outreach Coordinator (PA1) in Salem; \$4,519-\$6,904/mo, apply by Oct. 20

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State government job · Oregon HECC / OSAC · Notice Nearby desk



OSAC Outreach Coordinator — PA1 (Bilingual Spanish/English)

Higher Education Coordinating Commission · REQ-207404 · Salem, OR
\$4,519-\$6,904/mo · full-time permanent · apply by Oct. 20, 2026

N Notice Nearby

Sourced from Record of Sale LLC

Also on ZOST Help Wanted: https://zost.app/adverts/cadv_gov_hecc_207404. ZOST is Record of Sale LLC's help-wanted board; this listing points only to the State of Oregon's official Workday job posting.

Oregon's Higher Education Coordinating Commission (HECC) posted a new opening for an OSAC Outreach Coordinator — Program Analyst 1, bilingual Spanish/English required, requisition REQ-207404. The posting's initial date is Oct. 13, 2026, and the application deadline is Oct. 20, 2026. HECC announced the opening in its "HECC Career Opportunities" bulletin the same day. The position is with the Office of Student Access and Completion (OSAC).

Pay and type: the posting lists a Non-PERS salary range of \$4,519-\$6,904. It is a full-time, permanent, SEIU-represented employee position. The posting says the successful candidate may be eligible for in-state hybrid work (onsite office plus remote), and that OSAC currently has a two-days-in-office requirement. A bilingual skills differential of 5 percent of base pay applies when bilingual skills are required to perform assigned duties. Public Employee Retirement System (PERS) participating members have base salary increased by 6.95% and pay a 6% employee contribution to PERS, per the posting.

Location: Salem | HECC | 25th Street (HECC headquarters listed in the bulletin as 3225 25th Street SE, Salem, OR 97302).

Duties summarized from the posting: lead public engagement and statewide outreach that expands awareness and use of Oregon's financial aid, scholarship, and college and career readiness programs administered by OSAC; deliver virtual and onsite presentations in Spanish and English; create assessment strategies for events; fulfill publication orders with support staff; train at conferences including OASFAA and ASPIRE; table or present at high school and community college fairs and other OSAC outreach events; design informational materials in Spanish and English; review and update presentations and marketing; develop an annual overview of outreach practices for OSAC staff who support outreach. The position requires a valid driver's license from the state of residence or an acceptable alternative mode of transportation for travel to required training and meetings.

Minimum qualifications on the posting: a bachelor's degree in Business or Public Administration, Behavioral or Social Sciences, or a degree related to the agency program that demonstrates the capacity for the knowledge and skills; OR any combination of experience or education equivalent to three years of technical-level experience that typically supports the knowledge and skill requirements for the classification. Required skill: communicate effectively both orally and in writing in English and Spanish.

How to apply: external candidates apply only through the official State of Oregon Workday posting linked below. Current State of Oregon enterprise employees use the internal Workday link in HECC's bulletin. Application materials requested by the hiring manager: a résumé and a cover letter of no more than two pages that clearly shows how education and work experience meet the desired attributes. For recruitment questions or an alternate format, the posting lists recruiter Jenny Chadwick, Jenny.Chadwick@hecc.oregon.gov / (971) 372-1275. HECC Human Resources contact in the bulletin: HECC.HR@HECC.oregon.gov, 503-949-3501. Employment is contingent on a criminal records check that may require fingerprints. HECC does not offer visa sponsorship. HECC is listed as an Equal Opportunity, Affirmative Action employer. Notice Nearby, Pasos USA and ZOST do not accept applications or résumés.

Marion County hub: <https://noticenearby.com/or/marion>. Oregon hub: <https://noticenearby.com/or>. This paper summarizes a public state-government job posting. It is not a legal notice. A shorter Notice Nearby brief on the same opening was published earlier as NN-GOVEMAIL-20261013-ORHECC; this paper is the full local-government-jobs write-up.

Official apply links

OSAC Outreach Coordinator — PA1 — Bilingual Spanish/English Required (REQ-207404): https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem--HECC--25th-Street/OSAC-Outreach-Coordinator---PA1---Bilingual-in-Spanish-English-Required_REQ-207404

All current State of Oregon external openings:
https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site

State of Oregon Jobs ([oregonjobs.org](http://www.oregonjobs.org/)): <http://www.oregonjobs.org/>

At a glance

Agency: Higher Education Coordinating Commission (HECC) — Office of Student Access and Completion (OSAC)

Title: OSAC Outreach Coordinator — Program Analyst 1 (PA1) · REQ-207404

Pay: \$4,519–\$6,904 per month (Non-PERS range on posting); bilingual differential 5% of base when required

Type: Full-time, permanent, SEIU-represented; hybrid work option noted (OSAC currently 2 days in office)

Location: Salem | HECC | 25th Street, Salem, Oregon

Posted: Oct. 13, 2026 · Application deadline: Oct. 20, 2026

Required: effective oral and written communication in English and Spanish

Apply with: résumé + cover letter (max 2 pages addressing desired attributes)

How to apply

- 1) Read the full posting on the State of Oregon Workday careers site.
- 2) External candidates: open the external candidate link and complete the online application.
- 3) Current State of Oregon enterprise employees: use the internal Workday link from HECC's career bulletin.
- 4) Upload a résumé and a cover letter of no more than two pages addressing the desired attributes.
- 5) Apply before the Oct. 20, 2026 deadline listed on the posting.

Notes

Source: State of Oregon Workday posting REQ-207404 (oregon.wd5.myworkdayjobs.com), HTTP 200 on 2026-10-14 PT; lead from HECC GovDelivery "HECC Career Opportunities" bulletin to publisher@noticenearby.com (Oct. 13, 2026 3:54 PM PDT, msg b4f6304f).

Image: HECC logo as published in HECC's official GovDelivery bulletins (content.govdelivery.com/accounts/ORHECC), watermarked with the site logo and the text "Sourced from Record of Sale LLC".

ZOST desk listing: [cadv_gov_hecc_207404](#) (national placement).

Prior thin brief: NN-GOVEMAIL-20261013-ORHECC at [/briefs/or-statewide-hecc-osac-outreach-coordinator-bilingual-job-closes-oct-20-2026](#) (gov-email desk); this paper uses a separate gov-jobs slug and notice number.

Not a paid placement.