



Project Manager Office Manager (Information Technology Manager 2)

Strategic Risk Management Division · Salem, OR · REQ-207360
\$9,204–\$14,936/mo (non-PERS); \$9,756–\$15,833/mo (PERS eligible)



Sourced from Record of Sale LLC

Oregon Secretary of State hiring: Project Manager Office Manager (IT Manager 2) — Salem; closes Oct. 18, 2026

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Official apply: https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem--SOS--Public-Service-Building/Project-Management-Office-Manager--Information-Technology-Manager-2_REQ-207360-1

Also on ZOST Help Wanted: ZW-GOV-STATEOR-A8FAE0A28F — <https://zost.app> — listing https://zost.app/adverts/cadv_gov_stateor_a8fae0a28f. ZOST is Record of Sale LLC's help-wanted board for this Oregon Secretary of State opening.

If your idea of a good week is clearing blockers for six project people, translating strategy into schedules, and still remembering to coach the team — Oregon's Secretary of State Project Management Office is hiring a manager who can keep the PMO moving without turning every status meeting into a suspense novel.

The Oregon Secretary of State's Strategic Risk Management Division posted Project Manager Office Manager (Information Technology Manager 2), announcement REQ-207360, class C7884. Employment type: full-time, permanent; open competitive. Location: Salem, OR (in-state remote may be available with manager approval). Pay as published: \$9,204–\$14,936 per month (non-PERS eligible); \$9,756–\$15,833 per month (PERS eligible). Application deadline: Sunday, Oct. 18, 2026, 11:59 p.m. Pacific.

What you will do (from the official bulletin): oversee the Secretary of State's Project Management Office; provide leadership on strategic projects and initiatives; work with Project Managers and Business Analysts to remove obstacles; check in with sponsors on goals, timelines, and deliverables; support strategic planning and organizational change management; and direct day-to-day PMO operations with clear feedback and performance expectations for six direct reports.

Eligibility (minimum qualifications from the official bulletin): six years of supervision, management, or progressively related experience; OR three years of related experience and a bachelor's degree in a related field.

Experience must include direct supervision and management authority over staff (hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline, or effectively recommend such actions). Applicants using education must submit transcripts no later than interview. Preference may be awarded for active PMP, Organizational Change Management, or other relevant certification.

How to apply: Non-state of Oregon employees apply on Oregon's Workday careers site (link below). Current State of Oregon employees apply in Workday under the Career worklet. Read the full official bulletin PDF before you apply. Official Workday posting: https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem--SOS--Public-Service-Building/Project-Management-Office-Manager--Information-Technology-Manager-2-_REQ-207360-1. Official bulletin PDF: <https://sos.oregon.gov/Documents/REQ-207360-Project-Manager-Office-Manager.pdf>. Agency jobs list: <https://sos.oregon.gov/Pages/employmentopportunities.aspx>.

Marion County hub on Notice Nearby: <https://noticenearby.com/or/marion>. Oregon state hub: <https://noticenearby.com/or>. This paper summarizes a public state job posting for readers. It is not a legal notice and not Legal Publication. Always read the full posting on sos.oregon.gov / Workday before applying. Notice Nearby and ZOST do not accept applications or résumés.

Employer and title

Employer: Oregon Secretary of State. Division: Strategic Risk Management Division. Working title: Project Manager Office Manager. Classification: Information Technology Manager 2 (C7884). Announcement: REQ-207360.

Pay and closing

Pay as published on the official bulletin: \$9,204–\$14,936/month (non-PERS eligible); \$9,756–\$15,833/month (PERS eligible). Type: full-time, permanent; open competitive. Closes Sunday, Oct. 18, 2026, 11:59 p.m. Pacific. Location: Salem, OR; in-state remote may be available upon manager approval.

Eligibility

From the official bulletin: Six years of supervision, management, or progressively related experience; OR three years of related experience and a bachelor's degree in a related field. Experience must include direct supervision/management authority over staff. Transcripts required by interview if using education to qualify. PMP / OCM or other relevant certification may earn preference.

Desired competitive skills highlighted in the bulletin include project management methodology at organization scale, strategic thinking, leadership and team management, business acumen, communication and reporting to executives and oversight bodies, and staff development.

How to apply

1) Read the official bulletin PDF:

<https://sos.oregon.gov/Documents/REQ-207360-Project-Manager-Office-Manager.pdf>

2) Non-state employees apply on Workday: https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem--SOS--Public-Service-Building/Project-Management-Office-Manager--Information-Technology-Manager-2-_REQ-207360-1

3) Current State of Oregon employees apply in Workday under the Career worklet.

4) Submit only through Oregon's published Workday process — not to Notice Nearby, Pasos USA, or ZOST.

Notes

- Source list: <https://sos.oregon.gov/Pages/employmentopportunities.aspx> (verified 2026-10-05 PT).
- Source bulletin PDF: <https://sos.oregon.gov/Documents/REQ-207360-Project-Manager-Office-Manager.pdf> (fetched 2026-10-05 PT).
- Source Workday apply (HTTP 200 verified 2026-10-05 PT): https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem-SOS--Public-Service-Building/Project-Management-Office-Manager--Information-Technology-Manager-2-_REQ-207360-1
- Image: official Oregon Secretary of State logo from sos.oregon.gov, watermarked with site logo and text "Sourced from Record of Sale LLC".
- ZOST desk listing (already live from prior sweep; reused, not duplicated): [cadv_gov_stateor_a8fae0a28f / ZW-GOV-STATEOR-A8FAE0A28F geo OR/marion](#).
- Not Volume Concrete mail. Not a paid placement. Content-only Neon+Blob. No production alias.

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